



GoldenMartBeautySupply.com

EXCHANGE FORM

Please completely fill out this form and include a copy with your exchange order.

Customer & Order Information

Order # : _____ Today's Date: _____

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____ Phone: _____

Comment: _____

Exchange Item Information

Item #	Brand	Detailed Product Name	Color	Qty	Price
					\$
					\$
					\$
					\$
				SUBTOTAL	\$

Please Note: New Shipping Charge will be added to your subtotal

CUSTOMER PAYMENT INFORMATION

Please check one.

- VISA MASTERCARD DISCOVER AMERICAN EXPRESS
- BILL PAYPAL ACCOUNT (exchange will ship upon receipt of payment)

Paypal Email Address: _____

CREDIT CARD #: _____

EXPIRATION Date: _____ CVV: _____

*CVV Code: 3 digit Security code found on back of your card. 4 digit on front of card for AMEX

PLEASE PRINT NAME AND SIGN TO ACKNOWLEDGE CREDIT CARD PAYMENT USED FOR EXCHANGE COST DIFFERENCES AND NEW SHIPPING CHARGE at www.goldenmartbeautysupply.com

Print Name: _____ Signature: _____

Please Note:

We ship via UPS or USPS at our discretion, unless instructions in the exchange package specify otherwise. Please make sure to return the prepared merchandise including a copy of the original packing slip, both pages of this exchange form to our Returns Department. Customer is responsible for ensuring safe delivery of the items.

***(Please do not mark)* OFFICE USE ONLY: DATE RECEIVED _____**

PROCESSED BY : _____ AMOUNT CREDITED OR CHARGED : \$ _____

SHIPPING LABEL: CUT ALONG DOTTED LINE & ATTACH POSTAGE

From:

TO: GoldenMartBeautySupply.com
Attn: Exchange Department
 6024 John Douglas Drive
 Chattanooga, TN 37421
 U. S. A.